

Office Use Only

Lic. No.: _____
 Fee: _____
 Date: _____
 Receipt: _____



BAULKHAM HILLS SHIRE COUNCIL
www.baulkhamhills.nsw.gov.au

For assistance in completing this form contact Council on 9843 0555.
 Please read the statement concerning privacy below.
 Details must be printed in BLOCK letters with black ink.

APPLICATION TO OPERATE A SYSTEM OF SEWAGE MANAGEMENT

Made under Section 68 of the Local Government Act 1993

Application fee of \$90 must accompany application

TYPE OF SYSTEM

| | |
|---|---|
| <input type="checkbox"/> Aerated wastewater treatment system (AWTS) | <input type="checkbox"/> Septic tank with land disposal |
| <input type="checkbox"/> Septic tank with pump-out | <input type="checkbox"/> Biological filter system |
| <input type="checkbox"/> Greywater treatment system | <input type="checkbox"/> Other |

PROPERTY DESCRIPTION – FULL DETAILS REQUIRED

| | | |
|-------------|--------|-----------|
| Lot/Sec No: | DP No: | House No: |
| Street: | | |
| Suburb: | | |

PRIVACY NOTIFICATION

Note: You are advised that this application form is a public document.

The personal information that Council has collected or is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998. The intended recipients of the personal information are:

- officers within the Council;
- data service providers engaged by the Council from time to time;
- any other agent/contractor of the Council; and
- other Statutory Authorities.

The supply of the information by you is not voluntary. If you cannot provide or do not wish to provide the information sought, the Council may be limited in dealing with your request etc. Council has collected this personal information from you in order to process your request/application etc. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the PPIPA. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed by the Public Officer on ph: 9843 0122.

APPLICANT'S DETAILS

| | |
|----------|-----------|
| Name: | |
| Address: | |
| Suburb: | Postcode: |
| Phone: | Mobile: |
| Email: | |

OWNER/S DETAILS

| | |
|--|-----------|
| Name/s: | |
| Address: | |
| Suburb: | Postcode: |
| Phone: | Mobile: |
| Email: | |
| Signatures of ALL owners or company seal: | Date: |
| I/We own the subject land and consent to Council officers entering the premises for the purpose of carrying out inspections in conjunction with this application, without first giving written notice. | |

PLEASE PROVIDE A SKETCH SHOWING THE LOCATION OF YOUR SYSTEM OF SEWAGE MANAGEMENT ON THE REVERSE OF THIS FORM.

WHAT HAPPENS NEXT?

Once your application is received by Council, an Environmental Health Officer will contact you to arrange an inspection, and if satisfactory, an approval to operate will be issued.

WHAT IF I DON'T MAKE AN APPLICATION?

It is an offence to operate a system of sewage management without an approval to operate. You may be fined \$330 or taken to Court.

WHAT IF MY SYSTEM IS FAILING?

You will be required to repair the system so that it does not cause a risk to public health & safety, or the environment.

Customer Service Centre

Baulkham Hills Shire Council
 129 Showground Road
 CASTLE HILL NSW 2154

OR Postal:
 PO Box 75
 CASTLE HILL NSW 1765

Hours: 8.30am to 4.30pm, Monday to Friday
Phone: (02) 9843 0555 **Fax:** 9843 0409
Email: bauk@bhsc.nsw.gov.au
Website: www.baulkhamhills.nsw.gov.au